

**ST. PAUL'S SR. SEC. SCHOOL, JODHPUR**  
**Guidelines for ONLINE Periodic Test -2, Periodic Test-3 & Unit Test-2 Examination**  
**January – 2021**

**Dear Parents & Students.**

1. Please keep in mind the following guidelines for the Periodic Test-2 for classes I to VIII, Periodic Test-3 for Classes IX & X and Unit Text-2 for Class XI starting from **11<sup>th</sup> January 2021**( Classes I to VIII), and **21<sup>th</sup> January 2021** (IX to XI). For Exam Schedule please visit the school website.
2. The exams will be conducted online, and the students need to login and begin the exam at the specified time slot already given on the website. The procedure of login will be the same as the way you login for online classes.
3. All the questions will be of multiple choice answers / objective type answers.
4. For classes I to VIII, each question will be accessible for only one minute; therefore, the students have to be quick in answering each question. There will be 20 questions for a duration of 20 minutes (for 20 marks). For Classes IX & X also, there will be 20 questions for 20 minutes for 20 marks.
5. For class XI, there will be 20 questions for 30 minutes. (1½ minutes per question for 20 marks)
6. No re-exam option will be available for those who do not attempt the exam.
7. Please ensure uninterrupted internet connection during the exam.
8. In case anyone has any problem during the exam time, the problem can be posted in the Help Desk option. If the problem is found to be genuine, a reasonable solution can be given later. So, the problem should be informed or posted on the Help Desk during the exam time and not after completion of exam time.
9. Students should keep some rough paper and pencil with them during the exam to do any calculation or for solving Maths problems if any.
10. After answering each question, click NEXT button to go to the next question. If a student wants to change the answer of the previous question, it can be done before clicking the NEXT button. After clicking the NEXT button, each answer will be automatically submitted. After clicking the last NEXT button, a message of successful submission will appear on the screen.
11. Please Do not double click on any NEXT button, otherwise the system will skip the next question & will show the next to next question. For example, after answering the 1<sup>st</sup> question, if you double click on the Next button, the 2<sup>nd</sup> question will be skipped and the 3<sup>rd</sup> question will appear and you will not be able to answer the 2<sup>nd</sup> question.
12. All the best to all the students.

**Principal**