

**IMPORTANT NOTICE FOR PARENTS & STUDENTS**

**Date : 20<sup>th</sup> Nov. 2021**

**FOR CLASSES IX & XI :**

1. Classes IX & XI will be beginning their Term 1 Exam (OFFLINE) on Monday, 22<sup>nd</sup> Nov. 2021. The Students should come to school on the given time.
2. There will be no classes for IX and XI during these exam days.
3. The timing of the Exam will be from 11.15 am to 1.00 pm. Entry to Exam Room by 11.15 am., Distribution and filling up of OMR sheets at 11.30 am, Distribution of Question Papers at 11.45 am., Reading of Question Paper from 11.45 am to 12.00 noon. The Exam will begin at 12.00 noon and end at 1.00 pm. Marking of answers on OMR will be allowed only at 12.00 noon.

**FOR CLASSES X & XII :**

4. The Board Practical Exams for Class XII will be conducted from 22<sup>nd</sup> Nov. to 26<sup>th</sup> Nov. during the school hours from 7.55 am onwards.
5. Classes X and XII will have their study leave for their Board exams from 27<sup>th</sup> Nov. onwards.
6. Class X will have their Board Exams from 30<sup>th</sup> Nov. to 11<sup>th</sup> Dec. and thereafter, they will have their regular classes from 13<sup>th</sup> Dec. onwards. The Timing of the exams will be from 10.30 am to 1.00 pm.
7. Class X will have their Computer & Moral Science Exams on 18<sup>th</sup> and 20<sup>th</sup> Dec. respectively during the school hours between 8 am and 10 am.
8. Class XII will have their Board Exams from 3<sup>rd</sup> Dec. to 21<sup>st</sup> Dec. The timing of the Exams will be from 10.30 am to 1.00 pm.
9. A meeting of all the students of classes X and XII for providing all information about Board Exam, Timing, OMR Sheet and for issuing the Admit Cards to students, will be held on Tuesday, 23<sup>rd</sup> Nov. in the School Auditorium after school hours at 11.30 am. Students can bring lunch box on this day and have it between 11.00 am and 11.20 am.

**FOR CLASSES VI to IX & XI :**

10. Therefore, from Tuesday, 30<sup>th</sup> Nov. to 23<sup>rd</sup> Dec. the School timing will be from 7.40 am to 10.25 am for classes VI to IX & XI with 5 periods without break. First Bell at 7.40 am, second bell at 7.45 am, 1<sup>st</sup> period : 7.45 – 8.15 am, 2<sup>nd</sup> period : 8.15 – 8.50 am, 3<sup>rd</sup> period : 8.50 – 9.25 am, 4<sup>th</sup> period : 9.25 – 9.55 am, 5<sup>th</sup> period : 9.55 – 10.25 am. The Entry will be from the Front Gate and the Exit will be from the Back Gate for these classes.

## **FOR PRIMARY SECTION CLASSES :**

11. From Tuesday, 30<sup>th</sup> Nov., the school timing for the Primary section will be from 8.10 am to 1.00 pm. with 8 periods including 0 period (0 period + 7 periods and with a break after the 3<sup>rd</sup> period. The Class Timings are as follows:

Time	Periods
8.10 am	1 <sup>st</sup> Bell
8.15 am	2 <sup>nd</sup> Bell
8.15 to 8.50 am	0 period for Activities
8.50 to 9.25 am	1 <sup>st</sup> period
9.25 to 9.55 am	2 <sup>nd</sup> period
9.55 to 10.25 am	3 <sup>rd</sup> period
10.25 to 10.45 am	Recess (inside the class)
10.45 to 11.20 am	4 <sup>th</sup> period
11.20 to 11.55 am	5 <sup>th</sup> period
11.55 to 12.30 pm	6 <sup>th</sup> period
12.30 to 01.00 pm	7 <sup>th</sup> period

12. The Class Time Table for the Primary Section will be given in the School website on another page soon.
13. The Entry and Exit for the Primary Section will be from the Back Gate only.
14. There will be slightly a different arrangement of class rooms for the Primary Section from 30<sup>th</sup> Nov. onwards due to the conduct of Board Exams in our school. Class I A, B, C, & D will be seated in KG. Block in Classes Nursery A, B, C & D. Classes II, III, IV and V will be seated in the Primary Section Block in Classes I, II, III and IV. This arrangement will be till 23<sup>rd</sup> Dec. only.

## **FOR ALL CLASSES :**

15. The Winter Uniform for all students will be compulsory from 30<sup>th</sup> Nov. onwards. Kindly get the winter uniform ready before this date.
16. The Christmas Competitions will be conducted for all classes on 17<sup>th</sup> and 20<sup>th</sup> Dec. 2021 during the school hours. Classes X and XII will not have these competitions due to their exams.
17. Christmas Program will be organized for the students on Thursday, 23<sup>rd</sup> Dec. during the school hours and after which Winter Vacation will begin from 24<sup>th</sup> Dec. and the School will re-open on Monday, 3<sup>rd</sup> January 2022. Full time school will be conducted for all classes from 3<sup>rd</sup> Jan. 2022 and the School timing will be intimated to parents and students later.

Principal